

## Youth Work Coordinator - Position Description



<b>Title of post:</b>	Youth Work Coordinator
<b>Employer:</b>	Pavilion Christian Community
<b>Contract:</b>	One year fixed term starting September 2017
<b>Line Manager:</b>	Senior Minister
<b>Office base:</b>	Rowheath Pavilion
<b>Hours:</b>	Part-time (probable range 15-20 hours)
<b>Financial arrangement</b>	£22,000 per year pro-rata (based on 40 hours per week full time) plus pension / expenses
<b>Holiday entitlement:</b>	25 days per year pro rata (taken in agreement with Line Manager)

### Overall aims of the post

- To support and develop PCC's youth ministry in line with our desire to see young people come to know Jesus and grow as followers of him.
- To encourage and equip young people to be active participants in the life of the church.
- To resource youth work by growing and investing in a team of people to serve this ministry.
- To be responsible for the ministry of the youth team.

### Ministry duties and responsibilities

- Enthuse, empower and equip people to serve as part of the youth work team
- Oversee and develop the weekly youth group meeting
- Resource the Sunday morning youth work
- Lead and develop a regular youth small group where discipleship can happen.
- Build positive connections with Rowheath and develop opportunities for mission
- Be the first point of call for pastoral care towards young people
- Be part of the team that leads all age services
- Initiate a youth group residential / weekend trips / Plan Soul Survivor trip and be part of the team
- Develop potential new opportunities for youth outreach
- Be an active participant in the life of the church
- Raise the profile of young people's work in the church
- Take initiative with administration, communication and publicity

- Seek to develop good relationships with the local schools / local churches

## **Person specification**

### **Essential : a suitable applicant must have...**

- a clear Christian commitment and passion to follow Jesus
- a clear leading from God
- an obvious level of spiritual and personal maturity
- leadership skills and desire for on-going personal development
- the ability to apply the Bible to young people's present day experience
- experience in church-based young people's work
- good communication skills (verbal, administration, email and social media)
- an understanding of, and commitment to, the needs of young people
- an interest in outreach opportunities
- the ability to take initiative and work as part of a team
- a good sense of humour
- resilience and good people skills
- an appropriate level of IT-literacy (powerpoint, word, excel, social media)
- willingness to work alongside all ages
- a passion for the whole of the church

### **Desirable - and they may also have...**

- experience of discipling young people
- experience of community-based work with young people
- experience of leading worship
- experience of organising events
- a full driving license
- musical, sporting or drama abilities

**Start date** – September 2017

**Fixed term contract (one year)** until September 2018

- There is a genuine occupational requirement that the post holder is a practicing Christian in accordance with the Equality Act 2010
- The role is conditional upon the holder having an enhanced DBS check and being entitled to work in the UK